



UNIVERSITY OF JAFFNA, SRI LANKA

APPLICATION FOR FINANCIAL ASSISTANCE FOR AIR TRAVEL TO PURSUE POSTGRADUATE STUDY

1. Name of Applicant:
2. Designation:
3. Department of Study:
4. Date of Appointment:
 - i. as Lecturer Probationary:
 - ii. as Senior Lecturer(if direct recruited):
 - iii. as Senior Lecturer(promoted):
4. Date of Birth:
5. (a) Has the applicant obtained any postgraduate qualifications locally:
- (b) If so, specify qualifications obtained:.....
- (c) Whether the University/Institute has paid course fee:
- (d) If so, specify amount paid:
7. Foreign postgraduate qualification/s sought:.....
8. Field of study:.....
9. Name of the Foreign Institutions:
10. Whether a placement has been obtained in the above Institutions:.....
11. Whether teaching assistantship or other employment has been offered, and if so, particulars including employments:
12. Probable date of commencement of course of study and its duration:
-

The following documents are enclosed herewith:

- a. Copy of the Scholarship/Award/Placement letter
- b. A letter from the Awarding Agency that the scholarship/other award does not cover the expenses for air passage.
- c. Documentary evidence as to how you find fund for the programme if the scholarship/award is for a programme on self finance.
- d. Any other relevant documents.

.....

Date

.....

Signature of the Applicant

Recommendation of the Head of the Department of.....

.....

.....

.....

Date

.....

Signature of the Head

Recommendation of the Dean of the faculty of.....

.....

.....

.....

Date

.....

Signature of the Dean