



**University of Jaffna – Sri Lanka
Faculty of Graduate Studies**

**Postgraduate Diploma in Teaching English as a Second Language (TESL)
Part time course - 2021/2023 (Batch III)**

Applications are entertained from eligible candidates for the above course.

Admission Requirements:

1. A Degree from any recognized University
And
2. At least three years experience in Teaching English as a Second Language (ESL) in Government or recognized private schools/Institutions (documentary support should be annexed)
3. A Credit pass in English at G.C.E O/L Examination

Course Fee: Rs. 155,000.00 (5000/- Refundable fee)
Medium : English
Duration : Three Semesters (One and a half year)
Selection : An aptitude Exam and Interview
Application form: 1000/-
Closing date for Application: 23.02.2022

The course fee can be paid in full or in three installments.

Payment schedule:

At registration, beginning of first semester - 55,000.00
Beginning of Second Semester - 50,000.00
Beginning of third Semester - 50,000.00

Application Procedure:

Relevant information and prescribed application form could be obtained from the Assistant Registrar, Faculty of Graduate Studies, University of Jaffna (T.P.: 021 222 3608) in person or by post producing the receipt of the payment of Rs. 1000/- per application form, made to the University Account number (reference number)(190032512101968) at the People's Bank.

Those who wish to obtain application form and relevant information by post are requested to send a money order for Rs. 1000/- per application form drawn in favour of the **Bursar, University of Jaffna** together with a **self-addressed stamped envelope** (23 x 10 c.m in size).

Application form and other details are also available in the Faculty web site - **www.grad.jfn.ac.lk**. Those who wish to send the downloaded application form should attach the money order for Rs. 1000/- drawn in favour of the **Bursar, University of Jaffna** or the receipt of the payment made to the University Account number (reference number)(190032512101968) at the People's Bank.

Duly completed applications should be sent to the **Assistant Registrar, Faculty of Graduate Studies, University of Jaffna, Thirunelvely** by registered post or handed over in person **on or before the closing date of application**. The programme applied for should be indicated as "**Application for Postgraduate Diploma in Teaching English as a second Language - 2021**" on the top left hand corner of the envelope.

Incomplete, illegible or late applications will not be considered.

Guidance for the payment

For Local Payment

Please pay at any branch of the People's Bank using **the usual deposit slip.**

Fill your personal information in the slip and **use reference number in place of account number.**

Take and keep a photocopy of the slip with you before providing it to the university.

Reference Number

Degree	Reference No.	Amount	Reason for Payment
Postgraduate Diploma in Teaching English as a second Language 2021/23 (Batch III)	190032512101968	Rs 1000/-	Application form fee

For Foreign Payment

If you send payment from a foreign country, please follow the instructions given below:

Following Information should be followed when making the payment.

Bank Name: **People's Bank, Sri Lanka**
Branch Code: **162**
Swift Code: **PSBKLKLX**
Bank Account Name: **University of Jaffna**
Bank Account Number: **162100310000891**
Reference No: **printed as above**

Registrar
29.11.2021.