



# UNIVERSITY OF JAFFNA, SRI LANKA

## APPLICATION TO OBTAIN RESEARCH ALLOWANCE FOR THE YEAR 2018, IN TERMS OF BUDGET PROPOSAL 2011

1. Name of the Applicant :
2. Designation :
3. Department/Unit of study :
4. i. Whether Research Allowance obtained in the year 2017: Yes / No  
ii. If yes, under which provision of the Higher Education Circular No. 1/2011:  
**3(i) / 3(ii) / 3(iii) / 3(iv) / 3(v) (Please circle the appropriate number)**
5. i. Application is made for **Research Allowance for the year 2018** under provision **3(i)/ 3(ii)/ 3(iii)/ 3(iv)/ 3(v)** of the Higher Education Circular No.1/2011 of 20.04.2011  
**(Please circle the appropriate number)**  
ii. Documents Annexed **(please tick the appropriate one)**
  - a. Evidence for publication
  - b. Evidence for presentation
  - c. Evidence for acceptance for publication/presentation
  - d. Proposed academic/research publication
  - e. Evidence of research activity commenced earlier and continued in the year 2017 under research grants
  - f. Research Proposal
  - g. Progress Report (in the annexed format)

**Signature of the Applicant**

**Date**

**6. Recommendations**

<p>a. Recommendation of the Head of Department.</p> <p>.....</p> <p>Head /Department of..... Date:</p>
<p><b>b. Recommendation of the Faculty Research Committee.</b></p> <p>1. The application for research allowance of ..... for the year 2018 was considered at the FRC meeting held on .....</p> <p>2. The Committee <b>recommended</b> to pay the allowance for the year 2018 under provision 3(i) / 3(ii) / 3(iii) /3(iv) / 3(v) of the Higher Education Circular No. 1/2011 of 20.04.2011. (<b><i>Please underline the appropriate section.</i></b>)</p> <p>3. The Committee <b>did not recommend</b> the payment of research allowance for the year 2018, having considered the facts that ..... ..... ..... .....</p> <p>4. Special Notes(if any):  .....</p> <p>.....</p> <p>Chairperson of FRC/..... Date:</p>
<p>c. Endorsement by the Dean of the Faculty</p> <p>.....</p> <p>Dean / Faculty of..... Date:</p>

**7. Approval**

Approved/ Not Approved

.....  
**Vice Chancellor**

Date: