**Template-5**

**Annual Report 2019**

**Cadre Details - Administrative & Non Academic staff**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Category of Staff** | **Approved Cadres** | **Actual Carders** | **Vacant Cadres** |
| 1 | Registrar |  |  |  |
| 2 | Senior Assistant Registrar/Deputy Registrar |  |  |  |
| 3 | Bursar |  |  |  |
| 4 | Deputy Bursar/Senior Assistant Bursar |  |  |  |
| 5 | Assistant Registrar |  |  |  |
| 6 | Assistant Bursar |  |  |  |
| 7 | Assistant Registrar(Library Service) |  |  |  |
| 8 | Assistant Registrar(Legal& Documentation) |  |  |  |
| 9 | Deputy Internal Auditor |  |  |  |
| 10 | Assistant Internal Auditor |  |  |  |
| 11 | Works Engineer |  |  |  |
| 12 | Director of Physical Education  |  |  |  |
| 13 | Workshop Engineer |  |  |  |
| 14 | Chief Medical Officer |  |  |  |
| 15 | Senior Medical Officer/Medical Officer |  |  |  |
| 16 | Curator |  |  |  |
| 17 | Curator (Landscape) |  |  |  |
| 18 | Chief Security Officer |  |  |  |
| 19 | Project Manager |  |  |  |
| 20 | Farm Manager |  |  |  |
| 21 | Chief Marshal |  |  |  |
| 22 | Deputy Chief Marshal |  |  |  |
| 23 | Management Assistant |  |  |  |
| 24 | Management Assistant (Book Keeping) |  |  |  |
| 25 | Management Assistant (Store Keeping) |  |  |  |
| 26 | Management Assistant (BBM Online Programme) |  |  |  |
| 27 | Management Assistant (Shroff) |  |  |  |
| 28 | Technical Officer |  |  |  |
| 29 | Technical Officer(Audio Visual) |  |  |  |
| 30 | Technical Officer (ICT) |  |  |  |
| 31 | Technical Officer (Mechanical) |  |  |  |
| 32 | Technical Officer (Electronic) |  |  |  |
| 33 | Marshal |  |  |  |
| 34 | Works Superintent  |  |  |  |
| 35 | Works Superintent (Electrical) |  |  |  |
| 36 | Works Superintent (Civil) |  |  |  |
| 37 | Supervisor (Civil) |  |  |  |
| 38 | Supervisor (Electrical) |  |  |  |
| 39 | Field Supervisor |  |  |  |
| 40 | Audit Assistant |  |  |  |
| 41 | Public Health Inspector |  |  |  |
| 42 | Nursing Officer |  |  |  |
| 43 | Pharmacist |  |  |  |
| 44 | Sub Warden |  |  |  |
| 45 | Draughtsman |  |  |  |
| 46 | Translator |  |  |  |
| 47 | Office Machine Operator |  |  |  |
| 48 | Caretaker |  |  |  |
| 49 | Security Inspector |  |  |  |
| 50 | Telephone Operator Cum Receptionist |  |  |  |
| 51 | Security Guard |  |  |  |
| 52 | Electrician |  |  |  |
| 53 | Lab Attendant |  |  |  |
| 54 | Works Aide |  |  |  |
| 55 | Library Information Assistant |  |  |  |
| 56 | Assistant Farm Manager |  |  |  |
| 57 | Caretaker Cum Cook |  |  |  |
| 58 | Gymnasium Attendant |  |  |  |
| 59 | Grounds man |  |  |  |
| 60 | Lawn Mower Operator |  |  |  |
| 61 | Health Attendant |  |  |  |
| 62 | Health Service Laborer |  |  |  |
| 63 | Mason |  |  |  |
| 64 | Carpenter |  |  |  |
| 65 | Painter/Polisher |  |  |  |
| 66 | Store man |  |  |  |
| 67 | Engine Cum Pump Operator/ Pump Operator |  |  |  |
| 68 | Plumber |  |  |  |
| 69 | Driver |  |  |  |
| 70 | Vehicle Cleaner |  |  |  |
| 71 | Purcharsing Officer |  |  |  |
| 72 | Book Binder |  |  |  |
| 73 | Library Attendanat |  |  |  |
| 74 | Instrument Mechanic |  |  |  |
| 75 | Data Entry Operator |  |  |  |
| 76 | Mechanic |  |  |  |
| 77 | Tractor Operator |  |  |  |
| 78 | Gardener |  |  |  |
| 79 | Butcher |  |  |  |
| 80 | Dairy Assistant ( Animal Husbandary) |  |  |  |
| 81 | Instrument Caretaker Cum Repairer |  |  |  |
| 82 | Postmortem Labourer |  |  |  |
| **Total** |  |  |  |