**UNIVERSITY OF JAFFNA, SRI LANKA**

**University Research Grant**

**Application for Financial Assistance for presenting Research papers**

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| **Section A : Personal Data** |
| 1. Name of the Presenter : 2. Designation : 3. Department : 4. Faculty/ Unit : |
| **Section B : Conference Data** |
| 1. Type of Conference : National/International 2. Details of Conference :   (Name/ Organizer/ Country)   1. Period of Conference : 2. Title of the Paper to be presented : 3. Co- authors if any :   (with affiliation ) |
| **Section C : Summary of Estimated Expenditure** |
| 1. Travel : 2. Food and Accomadation : 3. Registration Fee : 4. Other Expenses (Please Specify) : |
| **Section D : Details of Previous financial assistance obtained for Presenting Papers from URG** |
| |  |  |  |  | | --- | --- | --- | --- | | **Year** | **Country** | **Title** | **Amount Received** | |  |  |  |  | |
| **Section E : Certification** |
| I hereby certify that the above particulars given by me are true and correct.  ………………………. ..…..………………………………………..  Date Signature of the presenter |
| **Section F : Observations** |
| 1. Observation of Head/Department of ………………………………….   ..…............... ………………………………………………  Date Signature of the Head of the  Department/ Unit   1. Observation of the Dean/Faculty of ……………………………………     .................... ……………………………………………  Date Signature of the Dean of the Faculty |
| **Section G : Official Use** |
| 1. Recommendation of the Chairman/ URC     ...….……………. ..…………………………………………..  Date Signature of the Chairman/ URC   1. Approval of the Vice-Chancellor/Competent Authority Approved / Not Approved   of the University of Jaffna  ….……………… ………………………………………………  Date Signature of the Vice- Chancellor/  Competent Authority |
| **Section H : Approved Guide Lines** |
| Guide lines for presenting Research Papers at the National/International Conferences (Section 4.0 of the circular dated 15th May 2019)   * 1. Presenting a Research paper at a National/International Conference in the country **(conducted by other than the University of Jaffna including Vavuniya Campus**) **up to LKR 20,000**   2. Presenting a Research paper at an International Conference in countries SAARC and Asia – Pacific region: Financial assistance of **60%** percentage of expenses incurred for Travel and Registration with a ceiling of **LKR. 70,000**   3. Presenting a Research paper at an International Conference in any other countries: Financial assistance of **50%** percentage of expenses incurred for Travel and Registration with a ceiling of  **LKR 80,000** |