**UNIVERSITY OF JAFFNA, SRI LANKA**

**University Research Grant**

**Application for Financial Assistance for presenting Research papers**

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| **Section A : Personal Data** |
| 1. Name of the Presenter :
2. Designation :
3. Department :
4. Faculty/ Unit :
 |
| **Section B : Conference Data** |
| 1. Type of Conference : National/International
2. Details of Conference :

(Name/ Organizer/ Country)1. Period of Conference :
2. Title of the Paper to be presented :
3. Co- authors if any :

 (with affiliation ) |
| **Section C : Summary of Estimated Expenditure** |
| 1. Travel :
2. Food and Accomadation :
3. Registration Fee :
4. Other Expenses (Please Specify) :
 |
| **Section D : Details of Previous financial assistance obtained for Presenting Papers from URG** |
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| --- | --- | --- | --- |
| **Year** | **Country** | **Title** | **Amount Received** |
|  |  |  |  |

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| **Section E : Certification** |
| I hereby certify that the above particulars given by me are true and correct.………………………. ..…..……………………………………….. Date Signature of the presenter |
| **Section F : Observations** |
| 1. Observation of Head/Department of ………………………………….

..…............... ……………………………………………… Date Signature of the Head of the Department/ Unit1. Observation of the Dean/Faculty of ……………………………………

  .................... …………………………………………… Date Signature of the Dean of the Faculty  |
| **Section G : Official Use** |
| 1. Recommendation of the Chairman/ URC

  ...….……………. ..………………………………………….. Date Signature of the Chairman/ URC1. Approval of the Vice-Chancellor/Competent Authority Approved / Not Approved

of the University of Jaffna ….……………… ……………………………………………… Date Signature of the Vice- Chancellor/  Competent Authority  |
| **Section H : Approved Guide Lines** |
| Guide lines for presenting Research Papers at the National/International Conferences (Section 4.0 of the circular dated 15th May 2019)* 1. Presenting a Research paper at a National/International Conference in the country **(conducted by other than the University of Jaffna including Vavuniya Campus**) **up to LKR 20,000**
	2. Presenting a Research paper at an International Conference in countries SAARC and Asia – Pacific region: Financial assistance of **60%** percentage of expenses incurred for Travel and Registration with a ceiling of **LKR. 70,000**
	3. Presenting a Research paper at an International Conference in any other countries: Financial assistance of **50%** percentage of expenses incurred for Travel and Registration with a ceiling of  **LKR 80,000**
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