



UNIVERSITY OF JAFFNA, SRI LANKA

VACANCIES

Applications are invited by me up to 30.06.2017 from suitably qualified persons for the following posts.

1. CHIEF MEDICAL OFFICER (UNIVERSITY OF JAFFNA)

Qualifications:

A Medical Degree of a recognized University with prescribed postgraduate qualifications and at least 12 years' experience as a medical practitioner.

Salary Scale: U-MO-2

89,850-15X2,020-119,880 p.m as at 01.01.2020

63,828-15X1,438-85,398 p.m as at 01.01.2017

Selection: By Structured Interview

2. UNIVERSITY MEDICAL OFFICER - (UNIVERSITY OF JAFFNA/ KILINOCHCHI PREMISES/ VAVUNIYA CAMPUS)

Qualifications:

Medical Degree of a recognized University with at least 3 years' experience as Medical Practitioner. The University is looking for a highly motivated individual. Training in counseling will be an added qualification.

NOTE: One year period of service as Intern Medical Officer will be considered for the required period of experience.

Granting for study leave to the selected candidates to obtain postgraduate qualifications or experience according to the requirements of the University may be considered, subject to exigencies of service.

Salary Scale: U- MO 1 (II)

Rs. 54,380-10X1, 240; 1X1,520-68,300/-p.m. as at 01.01.2020

Rs. 38,768-10X883; 1X1,082-48,680/- p.m. as at 01.01.2017.

Selection: By Structured Interview.

3. PROJECT MANAGER - CONSTRUCTION WORKS (UNIVERSITY OF JAFFNA)

Qualifications

1. (a) Should possess a B.Sc Engineering degree from a recognized university/HEI specializing in Civil Engineering

OR

Should possess a B.Sc Engineering degree from a recognized university/HEI specializing in Quantity Surveying

OR

Equivalent professional qualifications recognized by the Institution of Engineers, Sri Lanka (IESL)

AND

(b) Possess a corporate membership from a recognized Institute of Engineering Institute.

OR

Possess a corporate membership from a recognized Institute of Quantity Surveying

AND

(c) A minimum of 10 years of relevant experience in construction projects, handling contracts as well managing direct labor.

Salary Scale: U-EX2 (II)

Rs. 64,710- 8X 1,240; 8X1, 520-86,790pm as at 01.01.2020

Rs. 46,131- 8X 883; 8X1, 082 - 61,851pm as at 01.01.2017

Selection : By Structured Interview.

4. ASSISTANT REGISTRAR (LEGAL & DOCUMENTATION) (UNIVERSITY OF JAFFNA)

Qualifications:

An Attorney-at-Law with A Degree in Law/Legal Studies with not less than two (02) years of experience gained in Court work, Legal work and drafting legal documentation in a State/Corporation or Reputed Private Sector Organization or official bar after obtaining the above qualification.

OR

An Attorney-at-Law with not less than three (03) years of experience gained in Court work, Legal work and drafting legal documentation in a State/Corporation or Reputed Private Sector Organization or official bar after obtaining the above qualification.

Salary Scale: U-EX 1(II)

Rs. 49,860 - 3X 1,125 - 53,235(EB) 54,475; 12X1,240 - 69,355/- p.m. as at 01.01.2020

Rs. 35,556 - 3X 801 - 37,959(EB) 38,842; 12X883 - 49,438/-p.m. as at 01.01.2017

Selection : By Structured Interview

5. AUDIO VISUAL TECHNICAL OFFICER - GRADE II - (UNIVERSITY OF JAFFNA)

Qualifications:

1. Diploma in Technology of the Open University of Special Engineering apprenticeship Certificate issued from 1989 by the National Apprenticeship Board or National Diploma in Technology or City and Guilds Final Certificate in the field of Electronics or Power, together with one year's experience in relevant video work

OR

Diploma in Educational Technology or Diploma in Audio Visual Techniques of a recognized polytechnic or University provided that the courses for the Diploma in Educational Technology or the Diploma in Audio Visual Techniques are of two years duration, with one(01) years' experience in relevant video work.

OR

2. Pass in 3 subjects at the G.C.E (A/L) Examination in Science one sitting and six (06) years' experience in Audio Visual work.

Salary Scale: U-MN3 (II)

Rs 42,590- 18 X 615; 53,660p.m as at 2020.01.01

Rs 30,380- 18 X 438; 38,264 p.m as at 2017.01.01

Selection: By Interview

6. CURATOR (LANDSCAPE) GRADE III - (UNIVERSITY OF JAFFNA/ VAVUNIYA CAMPUS)

Qualifications:

1. Should possess a four year special Degree in Agriculture or Agricultural Technology & Management and majoring in Crop Science/Horticulture/Floriculture/Forestry from a recognized University /HEI with not less than one (01) year of experience in landscaping in a State/Corporation or reputed Private Sector organization in supervisory capacity.

OR

2. Should possess a four year special Degree in Botany of a recognized University/HEI with not less than two (02) years of experience in Landscaping in State/Corporation or reputed Private Sector organization in supervisory capacity.

Salary Scale: U- EX1 (II)

Rs. 49,860- 3X1,125-53,235(EB) 54,475; 12X1,240-69,355/-p.m as at 01.01.2020

Rs. 35,556- 3X801 - 37,959(EB) 38,842; 12X883- 49,438/- p.m as at 01.01.2017

Selection: By Structured Interview.

7. GRADUATE TRANSLATOR- GR-II - (UNIVERSITY OF JAFFNA)

Qualifications:

1. A degree of a recognized University with Sinhala/Tamil as a subject

AND

A credit pass in English Language or Literature at the G.C.E (Ordinary Level) Examination or should have passed the G.C.E (Advanced level) or Higher examination in the English medium.

Note:

1. If the vacancy is for a Sinhala/English Translator then these two subjects should be specified in the advertisement calling for applications. Similarly if the vacancy is for Tamil/English or Sinhala/Tamil then these subjects should be specified.

2. Preference will be given to graduates who have offered English as a subject for the degree and/or who are proficient in all three languages.

Salary Scale: U-MN3 (II) Rs 42,590- 18 X 615; 53,660 p.m as at 2020.01.01

Rs 30,380- 18 X 438; 38,264 p.m. as at 2017.01.01

Selection: By Selection Test and Interview

8. SUPERVISOR (MAINTENANCE) GRADE III - (VAVUNIYA CAMPUS)

Qualifications:

1. (a) G.C.E (Ordinary Level) Examination in six subjects at not more than two sittings with credit passes in Sinhala / Tamil / English Language or Literature and Arithmetic / Commercial Arithmetic / Mathematics;

OR

(b) Employees of the UGC or Higher Educational Institutions, who have passed G.C.E(Ordinary Level) Examination in six subjects at not more than three sittings with Sinhala / Tamil / English Language or Literature and Arithmetic / Commercial Arithmetic / Mathematics and who have completed 8 years' satisfactory services in such institution;

OR

(c). Employees of the University Grants Commission or Higher Educational Institutions, who have passed the 7th standard and who have completed 15 years' satisfactory services in such institutions

2. At least 3 years' experience in Labour supervision.

Salary Scale : U-MN1 (IIIA)

Rs.30,725-17x300-35,825 p.m as at 01.01.2020

Rs.21,932-17x213 -25,553 p.m as at 01.01.2017

Selection: By Aptitude Test and Interview

Age limit for all the above posts: Not more than 45 years

(*Note - Age limit is not applicable for applicants in the Government Departments /State Corporations and Statutory bodies)

STATUTORY BENEFITS.

1. Allowances approved by the University Grants Commission
2. Membership in Universities Provident Fund and Pension Scheme in the University System
3. Gratuity payment
4. Employment Trust Fund benefits
5. Free medical care

Application forms and other details may be obtained from the office of the Senior Assistant Registrar/ Non Academic Establishments, University of Jaffna, Sri Lanka, either in person or by post on a payment of Rs.100/- per application form at the People's Bank, University Branch or at the Shroff's counter of the University of Jaffna.

Those who wish to obtain application forms by post are requested to send a Money Order/ Postal Order for Rs.100/- per application form drawn in favor of the **Bursar, University of Jaffna** together with a **self-addressed stamped envelope** 23x10 c.m. in size.

The envelope containing duly filled application form must bear "**the name of the post applied for**" on its top left hand corner and either hand delivered or sent under registered post to reach the **Senior Assistant Registrar/Establishment Branch (Non Academic) University of Jaffna, Thirunelvely, and Jaffna** on or before 30.06.2017.

Applicants from Government Departments, State Corporations and Statutory Bodies should apply through the Heads of respective Institutions. Advance copies of applications may be sent in the first instance. However, no such applicant will be considered for appointment if the application routed through the Head of Department is not received.

Incomplete and illegible applications and applications that are received after the closing date will be rejected.

REGISTRAR,
University of Jaffna,
26.05.2017.